



Applicant Information

Name: _____

Organization: _____

Project Title: _____

Year of Award: _____

Website: _____

Phone: _____

E-mail: _____

PUBLIC COMPONENT DETAILS

Provide information on the event(s) for which you would like funding.

Type of event/program: _____

Date of event/program: _____

Venue: _____

Venue Address: _____

Estimated attendance: _____

GRANT MANAGEMENT

What resources will you need from the foundation in order to carry out your project goals? _____

PROJECT GOALS AND OUTCOMES

What are the goals of this project? Please list at least three specific outcomes that would demonstrate success.

Describe the community you will reach. In what way will your program serve local community needs?

Given the mission of the foundation listed on our website, how does this project align with foundation goals?

PROJECTED INCOME & EXPENSES

Please estimate the following information for your event. If a category does not apply to this project, please write n/a. Feel free to supplement this data with other financial metrics that demonstrate the value of your project or program.

Income: Sales & Earned

Source	Amount
Income from ticket sales:	\$
Income from tuition fees:	\$
Other income:	\$
	\$

Source	Amount
Individual Donors	\$
Foundations	\$
Government	\$
Corporations	\$

Income: Contributions

Source	Amount
Donated Goods	\$
Donated Services	\$
Other In-Kind Contributions	\$
	\$

Income: In-Kind Contributions

Total Project Income: \$ _____

Expenses: Personnel

Cost	Amount
Internal Administrative	\$
Internal Technical	\$
Internal Communications	\$
Internal Other	\$
Cost	Amount
External Consultant	\$
External Technical	\$
External Communication	\$
External Other	\$

Expenses: Rental/Materials

List all other expenses related to the project. Be sure to apportion ONLY the amount that is applicable to the project.

Cost	Amount
Space	\$
Supplies	\$
Promotion	\$
Transportation	\$
Permits and Fees	\$
Other Expenses	\$

Total Project Expenses: \$ _____

Applicant Representative Signature

Date
